Heidi's Gymnastics Philippians 4:13 Guidelines

Welcome to Heidi's Gymnastics Philippians 4:13! We are so glad you have chosen to be a part of Heidi's Gymnastics Philippians 4:13 Family! Below are guidelines to avoid confusion.

Guidelines:

1. Tuition is due the 1st of each month.
   - There will be a $15.00 late fee if tuition is not received on the 1st.
   - The late fee increases to $20.00 tuition is paid three days late.
   - The late fee increases to $25.00 if paid one week late.
   - If tuition and/or late fees are two weeks late we reserve the right to suspend your child, and your space may be given to another student. Tuition and/or late fees will still be due for classes in which your child has already participated.

2. Yearly Registration Fee: To maintain active enrollment and participate in classes or team practices, your child's yearly registration fee must be paid in full. Students with unpaid registration fees will not be permitted on the gym floor or allowed to participate until the account is brought up to date.

3. You may pay tuition by the quarter (rather than monthly) and receive a $10.00 discount.

4. Tuition and the yearly registration fee are non-refundable. This includes if you are asked to leave.

5. If you stop classes for a month or more your space may be given to another student unless you continue payment to hold your child's spot.

6. If tuition is not received within the new tuition cycle your space may be given to another student.

7. A written 30-day drop notice is required for membership cancellation. This notice must be hand-delivered in person at the gym to either Coach Heidi or Coach Savannah no later than the first day of the month. This must be a physical, signed paper document; digital methods such as text messages, social media DMs, or emails are not acceptable forms of cancellation. If notice is not received by the deadline, tuition for the following month will be charged.

8. Tuition will not be pro-rated for vacations or missed classes. Exceptions may include medical reasons.

9. Classes are not pro-rated for holidays and breaks. These are factored into the tuition cycles.

Monthly tuition is based on the cost of our entire school-year program, divided into equal monthly payments for the convenience of our families. Our accountant carefully factors all scheduled holidays, seasonal breaks, and planned gym closures into the tuition amount before the monthly rate is established. Tuition is not calculated according to the exact number of classes that fall within each individual calendar month. Some months may contain fewer classes because of a scheduled holiday or break, while other months contain a fifth class at no additional charge. These longer months help balance the school-year calendar. Over the course of the year, families receive an average of four classes per month. Because all scheduled closures have already been considered when determining the monthly tuition, tuition remains the same during months containing a holiday or planned closure. Credits, prorated tuition, and make-up classes are not provided for the scheduled dates listed on our school-year calendar.

Inclement Weather Closures
The safety of our gymnasts, families, and coaches will always come first. Occasionally, classes may need to be canceled because of snow, ice, severe storms, flooding, unsafe road conditions, or other weather-related circumstances. Because inclement weather is an act of nature and beyond the gym's control, make-up classes, credits, and tuition adjustments will not be provided for weather-related closures. We understand that an unexpected cancellation may be disappointing, and every decision to close will be made thoughtfully and with everyone's safety in mind.

Equal monthly tuition allows us to maintain each child's reserved place in class, retain our coaching staff, provide consistent instruction, and meet the year-round expenses required to operate a safe and well-equipped gymnastics facility. We sincerely appreciate the understanding and support of our gymnastics families.

10. Inclement weather: Please go to Heidi's Gymnastics' Philippians 4:13 Facebook page for the latest information on class cancellations due to bad weather, snowstorms, etc.
https://www.facebook.com/profile.php?id=61577747996127

11. Heidi's Gymnastics Philippians 4:13 will be closed for the following holidays and breaks, as well as following Knox County school breaks and holidays ...

- New Year's Day
- Good Friday
- Saturday and Sunday Easter weekend
- Mother's Day
- Memorial Day
- Father's Day
- 4th of July
- The Wednesday before Thanksgiving through the Sunday after Thanksgiving

- Spring Break – Mar. 8, 2027 – Mar. 12, 2027
- 1 week mid June 2027 – to be determined
- Fall Break – Oct. 5, 2026 – Oct. 11, 2026
- Christmas break … Dec. 21, 2026 – Jan. 2, 2027

12. Make up classes are offered in some circumstances as space permits, but are not guaranteed.

- Make up classes **must** be scheduled/approved by the director to ensure space is available. This is to ensure student safety, avoid over crowding, and to ensure each child in class gets the time and attention we feel they deserve at Heidi's Gymnastics Philippians 4:13.
- If you have received permission for a make up class please reconfirm this the day before the scheduled make up class.
- Make up classes, space permitting, may be scheduled during the tuition cycle in which classes are missed.
- Make up classes, space permitting, may be scheduled in the following tuition cycle if the student is enrolled in the new session.
- Make up classes may not be accumulated. While we understand make up classes are sometimes needed, our classes tend to stay at capacity, and we want to maintain proper class size/ratio to ensure each student gets the time and attention they deserve, as well as avoid over crowding and maintaining student safety.
- Please note that, unfortunately, we cannot provide make-up classes for cancellations due to weather or unforeseeable circumstances beyond our control. Safety is our top priority. Thank you for your understanding.

13. The phone number to reach Coach Heidi or Coach Savannah is: (865) 671-4116.
You can also Facebook Heidi's Gymnastics Philippians 4:13 …
https://www.facebook.com/profile.php?id=61577747996127 It may take a little longer for me to reply to Facebook than calling me.
Please become a friend/fan at our Facebook page.

14. SMS Consent: By providing your mobile phone number, you authorize Heidi's Gymnastics Philippians 4:13 to send you text messages regarding classes, schedules, reminders, weather closures, and other gym-related information. Message frequency may vary. Message and data rates may apply. Reply STOP to a text message to opt out or HELP for assistance. Mobile information will not be shared with third parties or affiliates for marketing or promotional purposes.

15. As a courtesy to staff and other students, and for the safety of all, if your child is sick or has been sick within the last 24 hours, please do not bring him/her to class. [Some examples: has a cold, virus, coughing, fever, vomiting within the last 24 hours, not feeling well, etc.] If your child shows signs of illness they will be asked to leave. We want to keep everyone safe and healthy.

16. To ensure safety, no gymnasts are permitted out on the floor until the coaches have come into the gym area and called students out on the floor.

17. Dress Code:
    - If your hair is shoulder length or longer it needs to be secured with a rubber band.
    - No baggy attire – baggy sweat pants, shorts, t-shirts, crop tops – while doing gymnastics, but rather fitted leggings, stretchy shorts and leotard.
    - No dangling jewelry.

18. Gymnasts are welcome to bring water bottles, but no colored drinks, colored sports drinks, gum or food are allowed in the gym.

19. Parents must supervise non-student children (siblings and friends) while inside the gym. Only students enrolled in class are permitted out on the floor. Non-students are welcome in our waiting area. This includes students that are enrolled in another class, but not the class currently on the floor.

20. No running around, tumbling or gymnastics is permitted in the lobby area – whether a student or not.

21. Please do not allow your children to stand on the window seats or cubbies near the window.

22. If parents or siblings need to use the restroom please remove shoes before walking on the gym floor.

23. To maintain a respectful and trusting environment, video recording and photographing anyone other than your child is prohibited without the express consent of all involved, including the parent or guardian of other students in the video or photograph.

Participation in classes signifies your full agreement with all established guidelines.

Please Sign and Date _____